# Weekly Team Training - April 28

## Weekly team update and agenda @ 0:00

Andrew welcomed the team, noting it's almost May and there is a lot of positive momentum, including with the Capstone program. The focus today will be on process, team building, and an overview of the TUA portal from Tina.

### **Building and recruiting best practices** (a) 1:03

Andrew and Al discussed the importance of having a replicable system for building a team, rather than just doing everything yourself. Key points include:

- Consistently following up with new recruits to keep them engaged
- Showing up prepared and on time for meetings/calls
- Partnering with the recruiter to leverage their credibility when presenting to business owners
- Flooding the pipeline with appointments rather than expecting every one to close

#### Capstone program implementation process @ 5:00

Andrew explained the process they've developed for getting business owners set up with the Capstone program:

- Leverage existing relationships to book initial appointments
- Focus on highlighting the tax savings benefits to pique interest
- Participate in the presentation to learn the process and address common questions
- Maintain close involvement to ensure a smooth implementation

#### TUA portal overview @ 30:20

Tina provided an overview of the features and resources available through the free and paid TUA memberships, including:

- Weekly training webinars
- Downloadable resources and guides
- Community discussion forums
- Discounted access to the TUA 360 CRM

#### Recap and next steps @ 47:16

The team wrapped up with a few final comments and reminders, including:

- Encouragement to stay active and engaged in the TUA community
- Clarification on the Wednesday Capstone training calls